

Alternate Program

Project / Event Name	FFPS Data System Program
Description	Utilize System Thinking to streamline information and data collection for the special education setting.
Purpose	The purpose of this program is to create a streamline data process that allows a case manager to record data, manage scheduling of staff and students, enter assessment data, and due process case management duties. Information access and efficiency are the intended outcomes of this program.
<u>Established Goals;</u> Standards Being Met	"The mission of the Fergus Falls Public Schools is to prepare productive and engaged members of society by creating an environment where all students reach their full potential."
<u>Essential Question(s)</u> (at the end of this project/event) what people will be able to answer or do	How does having a unified system help focus on student success? What are the benefits of transitioning from low tech into a technology and data-based system within a streamline knowledge management system? What progress have the students made over each quarter (progress reports)? Where are staff and students at throughout the day? When does the IEP team need to meet? What dates are essential? Do staff have an understanding of information and where to access it?
Audience	Administration, case managers, paraprofessional
Timeline	Beginning date: PD inservice 9/01/2022 Quarterly update with tech integrationist
Materials / Resources Needed	Google Spread Sheets Case Load Docs Para/student schedules

Tools/Equipment Needed	Coding systems, notification system (google), student data/schedules, Shared digital space for curated files
Technology Needed:	Access to google docs Tech Training for staff Computer
Who to Involve	IEP team members, paras, administration
Research/Rationale	Organizational development is a critical and science-based process that helps organizations build their capacity to change and achieve greater effectiveness by developing, improving, and reinforcing strategies, structures, and processes.”
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