

# Week 1 Example Message

## Topic: Perspectives on School

The very first week is about you and your mentor getting to know one another, starting with how school is going. Your mentor might ask you what classes you like, what you think about high school so far, or what sort of hobbies you have. Your mentor may also share about their high school or work experience.



**Introduction Salutation** Dear or Hello + mentor's name

**Paragraph 1** Answer any questions your mentor asked you.

**Paragraph 2** Share your thoughts about this week's topic.

**Paragraph 3** Ask your mentor two questions.

**Closing Salutation** Sincerely or Thank you + your name

Hello Carlita,

Thank you for your message! I am excited to get to know you too! My favorite class is probably Algebra. I really like how there's always a right answer in math. We're learning how to solve equations right now. I also enjoy my science classes, but they are a bit boring because we don't start doing experiments until next semester.

Overall, I think school is just okay. Some of my friends transferred schools so I miss having class with them. I understand why school is important and I try my best to get my assignments turned in on time. I think studying for tests is really hard so I like when my teacher provides a study guide.

What do you like about your job? Did you have a favorite subject when you were in school?

Sincerely,  
Derrika

# Week 2 Example Message

## Topic: Areas of Interest/Passions

This week, you and your mentor will still be getting to know one another. You will be talking about interests and passions. Your mentor will ask you to share what you like to do in your free time. What do you like to do when you aren't doing school work? Do you have any passion projects? What are your greatest interests? Your mentor may also share about their interests and what they like to do outside of work.



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### Closing Salutation

Sincerely or Thank you + your name

Hello James,

It was great to hear from you again. In my free time I like to play video games and take my dog, Piper, for walks. We have a dog park close to my house, so we like to take her there to play with the other dogs. I also run track, but I'm not sure if I will try cross country instead this year. I still like to run after school because I love to be outside.

I do think it is important to have interests that are outside of school or work. I hope that I'm able to take what I like to do and turn it into a career. For example, it would be awesome to be a video game designer. I'm actually in an App Creations class to learn more about what it could be like as a designer.

What do you like to do outside of work? What interests you the most about your job?

Sincerely,  
Dennis

# Week 3 Example Message

## Topic: Future Goals

It's never too early to begin thinking about your future! After you graduate high school, what do you want to do? What would be your dream job if you could do anything? Your mentor is excited to learn more about your dreams and future plans! Your mentor may also share what careers they were interested in when they were growing up and their current dreams.



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Sincerely or Thank you + your name

Hello Leslie,

Thanks for messaging me again! I'm really enjoying talking to you. I really haven't thought that much about my future, but if I could pick a dream job I would want to be a marine biologist. I love the water and I love animals. It's also really important that we take care of our oceans, so I think it would be a career I would be passionate about.

Thinking about life after high school is a bit scary. I'm the oldest sibling in my family, so I'm not really sure how to pick a college or even pay for college. Thanks for sharing about what you wanted to be when you were younger. It's a good reminder that you can always change what you want to be.

How did you pick the college you went to? How did you choose your current job?

Sincerely,  
Amira

# Week 4 Example Message

## Topic: Exploring Skills Aligned to Goals

This week, your mentor wants to find out what you're really good at and how that might help you in your future. What skills are you already really good at? When working in a group, what is your greatest strength? Your mentor might share some examples of how those skills could help you in your future career.



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Hello Monica,

I hope you are having a good week so far. That's a really good question. I think that if I'm going to be an accountant, I will need to keep taking math classes. I think I also need to be detail-oriented and very organized.

Right now, my math classes are going really well. I like math, and I've been getting good grades on my math tests. I think I do need to improve my organization skills. I have a planner that I don't use, and it's hard for me to keep all of my assignments straight when I'm focusing on other classes.

Do you know what college classes I would take if I want to be an accountant? How did you decide on a major when you were in college?

Sincerely,  
Damion

# Week 5 Example Message

## Topic: Setting Short-Term Goals

We are over halfway through the Cloud Coach program! This week is all about what you can do NOW to reach your future dreams. One thing you could do is set a goal that you want to accomplish in the next few months. Just by setting a goal and typing it out, you'll increase your chances of achieving it! Your mentor may share more about a goal they set and accomplished in the past or maybe more about goals they are working on right now.



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Sincerely or Thank you + your name

Hello Cassandra,

Thanks for messaging me this week! To answer your question, I do think that having a goal is important. Setting a goal keeps me motivated and to try my hardest in school. However, I usually create my goal for a class and then completely forget about it.

One goal I have for this school year is to end the year with a GPA of 3.5 or higher. That means I probably have to get at least a B in English, which might be hard. I'm not the best at knowing what stories and poems mean. One thing I can do is make sure I give myself enough time to do the readings carefully. I think that would help with comprehension.

Do you have a current goal? If I want to become a nurse, do you have any goal ideas for me?

Sincerely,  
Daisy



# Week 6 Example Message

## Topic: Learning From Failures & Mistakes

Think about a time when you made a mistake or experienced a failure. Describe this experience, how it impacted you, and what you learned from it. Explain how this experience has helped you grow and how it might influence your future decisions.



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Hello Carlos,

I hope you're having a good week! To answer your question, I think learning from failures is key to personal growth. While setbacks can be tough, they offer valuable lessons and opportunities for growth.

In my English class I was responsible for organizing a major group presentation. I underestimated the time needed for preparation and failed to handle tasks effectively. As a result, our presentation was really messy, and we received lower grade than we thought we would. This project taught me to plan more effectively and communicate better with team members.

I think this experience really showed me areas where I need to improve. Do you have any tips on how I could communicate better with teammates?

Sincerely,  
Paul

# Week 7 Example Message

## Topic: Review Key Themes

This is your LAST opportunity to message your mentor! Next week, your mentor will send you a final message to close out the Cloud Coach program. What do you want to share with your mentor in the last message? What will stick with you from this program once it's over? What did you learn from your mentor or about yourself during the program?



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Hello Kaitlyn,

Thank you for your message! And thank you for that nice compliment. I'm glad that you think I am a thoughtful person. I learned a lot from what you wrote and it's nice to hear that you learned a lot from what I wrote too.

I think the biggest thing I learned was that it's okay not to know exactly what I want to do, and that there are many options out there for me. I think you were right that I might be interested in a career in marketing. There's an Intro to Marketing class that I can take next year and I'm going to register for it. I also started reading through some of those business articles you mentioned.

Do you have any final tips for me on anything we've talked about? I really enjoyed writing to you each week! Thank you so much for being my mentor!

Sincerely,  
Shawn