

Week 7 Example Message

Topic: Review Key Themes

This is your LAST opportunity to message your mentor! Next week, your mentor will send you a final message to close out the Cloud Coach program. What do you want to share with your mentor in the last message? What will stick with you from this program once it's over? What did you learn from your mentor or about yourself during the program?



Introduction Salutation

Dear or Hello + mentor's name

Paragraph 1

Answer any questions your mentor asked you.

Paragraph 2

Share your thoughts about this week's topic.

Paragraph 3

Ask your mentor two questions.

Closing Salutation

Sincerely or Thank you + your name

Hello Kaitlyn,

Thank you for your message! And thank you for that nice compliment. I'm glad that you think I am a thoughtful person. I learned a lot from what you wrote and it's nice to hear that you learned a lot from what I wrote too.

I think the biggest thing I learned was that it's okay not to know exactly what I want to do, and that there are many options out there for me. I think you were right that I might be interested in a career in marketing. There's an Intro to Marketing class that I can take next year and I'm going to register for it. I also started reading through some of those business articles you mentioned.

Do you have any final tips for me on anything we've talked about? I really enjoyed writing to you each week! Thank you so much for being my mentor!

Sincerely,
Shawn